

**REGULAR TERM  
REGULAR SESSION  
September 24, 2019**

On this the 24<sup>th</sup> day of September, 2019, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Katherine Brooks	County Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from August 27, 2019, September 3, 2019, September 10, 2019 and September 17, 2019 were submitted

A motion was made by Comm. Belicek, seconded by Comm. Hunt, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for FY 2019 Budget, and take any necessary action.**

A motion was made by Comm. Hunt, seconded by Comm. Karl, to approve Budget amendments, line-item transfers and revenue certifications for FY 2019 Budget. Motion Carried. Clerk's Note: A copy of budget amendments on file among exhibits of Commissioners' Court.

**Consider Proclamation for National 4-H Week, and take any necessary action.**

Sara Brezina, Sydney Peters, Kathryne Miller, Karsyn Damborsky and Olivia Sommerfeld, County Council members, spoke on behalf of the Jackson County 4H program canned food drive.

A motion was made by Comm. Bubela, and seconded by Comm. Belicek to recognize the week of October 6<sup>th</sup> thru 12<sup>th</sup>, 2019 as National 4H Week. Motion carried

Clerk's Note: A copy of the Proclamation on file among exhibits of Commissioners' Court.

**Hear presentation from Rick Meyer with TSM Consulting regarding Watchguard Software and Cyber Security update.**

Rick Meyer with TSM Consulting addressed the court and answered questions regarding the Watchguard Software for the firewall and cyber security.

**Consider CountyChoice Silver (CCS) program for 2020 Retiree Medical Program Renewal, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela to keep the current plan F for the 2020 CountyChoice Silver (CCS) program for Retiree Medical Program. Motion carried.

Clerk's Note: A copy of the renewal notice on file among exhibits of Commissioners' Court.

**Consider Interlocal Assistance Agreement between Jackson County and Travis County regarding the Sheriffs Combined Auto Theft Task Force, and take any necessary action.**

A motion was made by Comm. Belicek, and seconded by Comm. Karl to approve the Interlocal Assistance Agreement between Jackson County and Travis County regarding the Sheriffs Combined Auto Theft Task Force. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider Land Use Agreement with Hunter Industries, Ltd. for the use of property in Precinct 1, and take any necessary action.**

A motion was made by Comm. Hunt, and seconded by Comm. Bubela to approve the Land Use Agreement with Hunter Industries, Ltd. for the use of property in Precinct 1. Motion carried.

Clerk's Note: A copy of the property agreement on file among exhibits of Commissioners' Court.

September 24, 2019

**Consider cybersecurity assessments Rules of Engagement between the Cybersecurity and Infrastructure Security Agency and Jackson County, Texas, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to enter into an agreement with the Department of Homeland Security – Cybersecurity and Infrastructure Security Agency for a cybersecurity assessment. Motion carried.

Clerk's Note: A copy of the Rules of Engagement on file among exhibits of Commissioners' Court.

**Ratify and receive Juvenile Board approved contracts with:**

- a. Lighthouse 2911 PALS (Positive Attitude & Life Skills & People in Crisis)
- b. Lighthouse 2911 Mental Health Services
- c. Redeemer After-School Roundup Program 2019
- d. Redeemer After-School Roundup Program 2019-2020
- e. Victoria County Long Term Residential Service Contract 2019-2020
- f. Victoria County Short Term Detention Services Contract 2019-2020
- g. State Aid and Targeted Grant Contracts 2020-2021
- h. TrueCore Behavioral Solutions LLC Post Adjudication Treatment Contract 2019-2020
- i. Gulf Coast Trades Center Residential Contract 2018-2019
- j. Gulf Coast Trades Center Residential Contract 2019-2020
- k. Designation of Juvenile Processing Offices

A motion was made by Judge Sklar, and seconded by Comm. Hunt to ratify and receive the following Juvenile Board approved contracts: Lighthouse 2911 PALS (Positive Attitude & Life Skills & People in Crisis), Lighthouse 2911 Mental Health Services, Redeemer After School Roundup Program 2019, Redeemer After-School Roundup Program 2019-2020, Victoria County Long Term Residential Service Contract 2019-2020, Victoria County Short Term Detention Services Contract 2019-2020, State Aid and Targeted Grant Contracts 2020-2021, TrueCore Behavioral Solutions LLC Post Adjudication Treatment Contract 2019-2020, Gulf Coast Trades Center Residential Contract 2018-2019, Gulf Coast Trades Center Residential Contract 2019-2020 and Designation of Juvenile Processing Offices. Motion carried.

Clerk's Note: A copy of contracts on file among exhibits of Commissioners' Court.

**Consider Interlocal Agreement between Edna Independent School District and Jackson County Sheriff's Office for School Resource Officer (SRO), and take any necessary action.**

A motion was made by Comm. Belicek, and seconded by Comm. Bubela to approve the Interlocal Agreement between Edna Independent School District and Jackson County Sheriff's Office for School Resource Officer (SRO.) Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider Interlocal Agreement between Edna Independent School District and Jackson County for resurfacing the school parking lot, and take any necessary action.**

Court discussed that the Interlocal Agreement compensation for resurfacing the school parking lot would be in lieu of the 10% payment for the Interlocal Agreement between EISD and Jackson County for the SRO for the next four years.

A motion was made by Judge Sklar, and seconded by Comm. Bubela to approve the Interlocal Agreement between Edna Independent School District and Jackson County for the resurfacing of the school parking lot. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider appointment of Judge Pro-Tem for FY 2020, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl to appoint Precinct 3 Commissioner, Johnny Belicek to Judge Pro-Tem for FY 2020. Motion carried.

**Set dates for regular Commissioners' Court meeting for FY 2020, and take any necessary action.**

A motion was made by Comm. Belicek, and seconded by Comm. Karl to keep Commissioners' Court meetings the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month. Motion carried.

**Consider flu shots for Jackson County Employees with Jackson County Hospital District on Wednesday, October 2, 2019 in the Services Building Kitchen Classroom and authorized payment, and take any necessary action.**

A motion was made by Comm. Belicek, and seconded by Comm. Karl to approve flu shots for Jackson County Employees with Jackson County Hospital District on Wednesday, October 2, 2019 in the Services Building Kitchen Classroom and authorize payment. Motion carried.

**Consider authorization and establishing election day polling sites for the consolidated precincts for November 5, 2019 election for Constitutional Amendments, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to approve election day polling sites for the consolidated precincts for November 5, 2019 election for Constitutional Amendments. Motion carried.

Clerk's Note: A copy of consolidated sites authorization on file among exhibits of Commissioners' Court.

**Consider Resolution to Adopt Investment Policy, Strategies and Investment Officer for Jackson County, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Hunt to approve the Resolution to adopt the Investment Policy and Strategies and to appoint Mary Horton, County Treasurer, as the investment officer for Jackson County. Motion carried.

Clerk's Note: A copy of policy on file among exhibits of Commissioners' Court.

**Consider Sheriff and Constables' Fees Update, and take any necessary action.**

Tabled

**Consider status of Burn Ban, and take any necessary action.**

A discussion was had about the status of the burn ban in Jackson County. The Court is still concerned that some areas of the County are still too dry to lift.

A motion was made by Judge Sklar, seconded by Comm. Belicek to table this item. Motion carried.

Clerk's Note: A copy of the current Keetch-Byram Drought Index and Outdoor Burn Ban locations on file among exhibits of Commissioners' Court.

**Consider revising the uncollectible Justice of the Peace Receivables per the Statement on Auditing Standards (No. 122) effective October 1, 2017, and take any necessary action.**

A motion was made by Judge Sklar, and seconded Comm. Hunt, to revise the uncollectible Justice of the Peace Receivables per the Statement on Auditing Standards (No. 122) effective October 1, 2017. Motion carried.

Clerk's Note: A copy of the list of percentages used to determine uncollectible receivables on file among exhibits of Commissioners' Court.

**Receive Financial Audit for the fiscal year ended September 30, 2018.**

Wayne R. Beyer, CPA for Beyer & Co., presented the financial audit for the fiscal year ended September 30, 2018.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to receive the Financial Audit for fiscal year ended September 30, 2018. Motion carried.

Clerk's Note: A copy of the Audit on file among exhibits of Commissioners' Court.

**Consider Treasurer's Report (prior month), and take any necessary action.**

Mary Horton, Treasurer, submitted the Treasurer's Report to the Court.

A motion was made by Comm. Karl, and seconded Comm. Bubela, to approve Treasurer's Report. Motion carried.

Clerk's Note: A copy of report on file among exhibits of Commissioners' Court.

**Consider Payment of County and Precinct bills, payroll and court orders.**

It was noted that there were 17 court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to pay the County and Precinct bills. Motion carried.

September 24, 2019

Clerk's Note: A copy of the list of court orders on file among exhibits of Commissioners' Court.

**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Belicek to approve the payroll changes. Motion carried.

**COMMISSIONERS'  
COURT  
PAYROLL  
CHANGES  
September 24, 2019**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Riojas, Ashley	Auditor	Part-time	\$0.000	\$9.000	09/30/2019
Panza, Deanna	Tax Assessor-Collector	Length of service increase	\$10.000	\$12.310	09/21/2019

**Receive various county reports, news and information.**

Monica Foster, Tax Collector-Assessor reminded the Court that her office would be closed on 9/25 from 11:30am - 5pm for their regional meeting. Kelly Janica, EOC, reported on status of the Gulf. Rick Boone, Chief Deputy, reported of status of the jail and inmate numbers. He also informed the Court that the Courthouse security system is currently working.

Court recessed at 10:27 a.m.

Court reconvened at 10:40 a.m. with full Court present.

**Consider Sheriff and Constables' Fees Update, and take any necessary action.**

The Court discussed the previously tabled agenda item regarding Sheriff and Constable's Fees for 2020. Curt Gabrysch, Constable and Darrin Stancik, J.P. 1 gave their input on current and future fees.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to set the Sheriff and Constable's fees, effective on January 1, 2020 as follows:

Subpoenas	\$ 85.00
Summons	\$ 85.00
Writ of Attachment	\$150.00
Writ of Garnishment	\$150.00
Writ of Sequestration	\$150.00
Orders of Sale	\$150.00
Writ of Possession	\$150.00
Writ of Execution	\$150.00
Small Claims Citation	\$ 85.00
Justice Court Citation	\$ 85.00
All Other Courts' Citations	\$ 85.00
Posting Notice	\$ 40.00

Motion carried.

**Executive Sessions under Texas Government Code § 551.071 to consult with legal advice or consultation on legal matters.**

Judge Sklar announced that the Court would enter into Executive Session based on Texas Government Code § 551.071 at 10:50 a.m.

Judge Sklar announced that Court was reconvening and out of Executive Session at 12:04 p.m.

**ADJOURNMENT**

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 12:04 p.m.

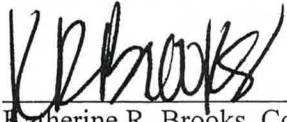
Meeting **ADJOURNED.**

September 24, 2019

APPROVED this the 8<sup>th</sup> day of October, 2019.

  
\_\_\_\_\_  
Jill Sklar  
County Judge

ATTEST:

  
\_\_\_\_\_  
Katherine R. Brooks, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

September 24, 2019